

Sherbourne Fields School's Careers Policy Statement including Provider Access Policy Statement

Introduction

Sherbourne Fields School provides a relevant and engaging careers curriculum which meets the differing needs and requirements of our pupils. This is developed throughout a pupil's time at the school and is always supportive of their abilities, strengths and skills.

Aims and purpose

- Prepare pupils for the transition to life after Sherbourne
- Support pupils in making informed decisions which are appropriate for them
- Provide pupils with well-rounded experiences
- Develop personal characteristics such as social skills, communication, independence and resilience
- Inspire and motivate pupils to develop themselves as individuals and live as independently as is possible

This policy summarises the statutory guidance and recommendations. It then outlines the provision of careers education, work experience and provider access.

Statutory requirements and recommendations

The careers provision at Sherbourne Fields School is in line with the statutory guidance developed by the Department for Education, which refers to Section 42A and 45A of the Education Act 1997. This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

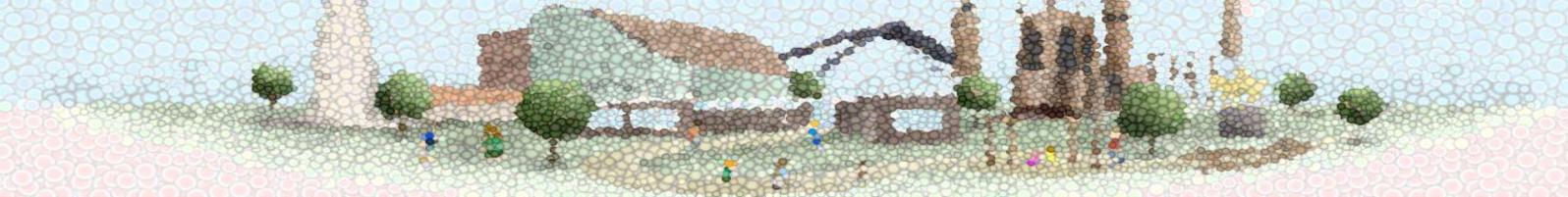
- be impartial
- include information on a range of pathways, including apprenticeships
- be adapted to the needs of the pupil

In addition, the school is compliant with the careers guidance that the government set out for delivery from 5 January 2018: 'Careers Guidance and Inspiration for young people in schools.' This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships. Further information relating to this is set out later in this document, under Provider Access.

Careers Provision at Sherbourne Fields School

All pupils have access to the following:

- Sherbourne Fields School's Functional Skills Provision - Careers and preparing for life after Sherbourne Fields School is a fundamental aspect of our Complimentary Pathway.
- Visitors in to school and offsite visits support pupils in developing their understanding of a range of different post 16 pathways.
- All pupils from Year 9 have access to advice and guidance from our Transition Advisor



- Where applicable pupils in Year 10 can have access to a meeting with our Transition Advisor to explore future pathways

Key Stage 3 and 4

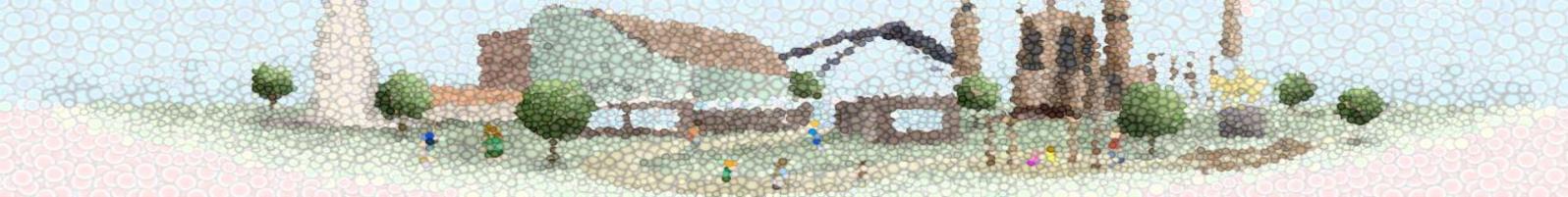
- Pupil pathways onto accredited and vocational courses are planned and prepared for in KS3
- Pupils take part in Enterprise projects across the school year
- Whole school themed days/events and projects are a key part of the KS3 curriculum; these include Maths Days, Enterprise Day, Science Day and History week etc.
- The majority of KS4 pupils take part in the Duke of Edinburgh Award.
- The Annual Review of the EHCP in Year 11 informs individual routes into Post 16 provision and appropriate and meaningful work experience opportunities
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Key Stage 5

- As required; one-to-one meetings with families and the school Transition Advisor throughout KS5.
- One-to-one meetings with an advisor from Prospects in Year 14 as well as in the Annual Review of the Education
- The majority of KS5 pupils take part in the Duke of Edinburgh Award.
- Across KS5 students have the opportunity to access different training providers to develop the variety of experiences they have to support informed choices about future education, training and employment pathways.
- We felt it was important to open our own café to give the students a number of new opportunities. Through working in the café the students in Key Stage 5 have the opportunity to work in the café, meet new people, develop their Financial Education, Hospitality, Employability and Communication skills; which will all in turn build student's self-esteem and confidence. The café also gives students from all across the school the opportunity to use the café, pay for items, wait for a receipt and check their change.
- At Sherbourne Fields School we recognise that many of our students have an interest and skills in the hospitality industry. Recently we have started to develop this, and for the first time this year, we enrolled some Year 12 students on an Introduction to Hospitality Course. This course will offer good education, training and skills based on real life to support independent living for a successful future and to ensure that employment is an integral part of their future as a realistic option.

The overall organisation of work experience is undertaken by the schools Work Related Learning Coordinator who liaises with the Assistant Head for Key Stage 5 to ensure the most relevant and engaging opportunities are taken. Families are informed and communicated with throughout the process and a work experience agreement form and work experience information form are completed.

All pupils on placement are covered by the employers' insurance and places of work are risk assessed.



Providers Access Policy Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 9-14 are entitled:

- to an annual review of their EHCP where the transition for their future plans is discussed where relevant. This could include discussion on college placements, internships and social care provision.
- to be provided with the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic courses.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Premises and facilities

The school will make the main hall, classrooms or meeting spaces available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations where necessary. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Carol Lucas, Transition advisor. This will be made available to pupils and families as appropriate.

Approval and review

Approved by Governors annually

Annually reviewed in Term 1 of each academic year

Signed: Jodie Lynch Assistant Head KS5 and Carol Lucas Transition Advisor.

